



Children's Ministry Director Job Description

WSBC's Vision

West Shore Baptist Church (WSBC) exists to make disciples who *believe* our God and live out His word, *belong* to one another in community, *bridge* the Gospel to those who do not yet know Christ, and *become* more like Jesus through one-on-one mentoring relationships.

Ministry Description

The Children's Ministry Director, with the support of the Christian Education Board and a core group of volunteers, is responsible for carrying out the vision of WSBC by providing leadership over the shepherding and instruction of children (nursery through 8th grade) & families as they, too, believe, belong, bridge & become.

Position Responsibilities

1. Vision and lead a vibrant ministry for children and families that invites children into a growing relationship with Jesus and His Church.
2. Inform and equip parents / guardians as the primary disciplers of their kids via resources such as weekly emails, parent trainings and special events.
3. Plan and oversee special events related to children and families, such as summer outreaches, church-wide events, Christmas outreaches, etc. in conjunction with the Christian Education Board.
4. Lead weekly Kids' Club ministry in conjunction with a team of volunteers.
5. Select curriculum that is biblically & theologically sound & connects well with our kids and families for children's church, Kids' Club, etc, with the support of the Christian Education Board.
6. Recruit, develop & disciple children's ministry volunteers in conjunction with the Christian Education Board.
7. Tell the story of the ministry in both formal & informal channels (social media, emails, newsletter, annual reports, etc).
8. Regularly attend worship at WSBC and actively engage with parents & children on Sunday mornings.
9. In consultation with the Christian Education Board, develop an annual budget for the children's ministry & operate within the constraints of that budget.
10. Other duties as assigned.

Qualifications

Skills:

1. The ability to articulate a deep and abiding relationship with Jesus Christ and a sense of calling to children's ministry at WSBC.

2. Commitment to WSBC's vision of making disciples who believe, belong, bridge & become.
3. Possess strong interpersonal skills, i.e. self-awareness; communication (verbal, written, and online); ability to self-differentiate in the presence of conflict or difficult situations; a sense of humor; relationally oriented; compassionate; and an ability to interact with others from a foundation of theological and biblical integrity.
4. Ability to build healthy relationships and teams.

Education:

1. Bachelor's degree and relevant ministry experience preferred.

Accountability

The Children's Ministry Director is supervised by the Senior Pastor and accountable to the Christian Education Board. He or she will be reviewed after 90 days by the Senior Pastor & a Trustee Board representative; annually thereafter.

Compensation

This is a part-time, hourly position. The children's ministry director will work a minimum of 10 hours/week, with an understanding that he or she may work up to 20 hours during busy seasons, at a rate of \$20/hour.

Application Process

Interested persons should submit a cover letter expressing interest in the position, in the form of an email, along with the following as attachments (Word or PDF format) by June 5, 2024 to wsbcmail@gmail.com:

1. A current résumé and
2. Names & contact information of three (3) professional references

A signed authorization form for a background check will be required of final candidates.